

January 11, 2011

## MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 7:30 p.m. by Chairman Shelley with Commissioners Fisher, Schlindwein, Schuster and Bixby present. Also present were Administrator Chesner and Chief Green.

Chairman Shelley opened the meeting by reading the following "Open Public Meetings Act;" by title only,

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act,*" has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act Bulletin Board in Town Hall on March 3, 2010, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 3, 2010; filing written notice with the Clerk of the Township of Moorestown on March 3, 2010; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Shelley led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

### MINUTES:

None.

### RESOLUTIONS:

Resolution 2011-01 "*Authorizing the Reading of the 2011 Budget by Title Only at the Public Hearing of January 11, 2011*" was offered on a motion by Commissioner Fisher, seconded by Commissioner Schuster. On a roll-call vote, the resolution was unanimously adopted 5-0.

### PUBLIC HEARING:

The Public Hearing on the 2011 Budget was opened at 7:35 p.m. There being no public present and no further comment on the 2011 Budget the public hearing was closed at 7:36 p.m.

Resolution 2011-02 "*Adopting the 2011 Approved Budget as Read by Title Only at the Public Hearing of January 11, 2011*" was offered on a motion by Commissioner Schuster and seconded by Commissioner Bixby. On a roll-call vote, the resolution was unanimously adopted 5-0.

### CORRESPONDENCE:

Chairman Shelley mentioned that the correspondence received would be handled under appointments and resignations.

Chairman Shelley mentioned that he would like to diverge from the Board's normal business to allow a member of the audience to speak to the Board. Resident Peter Thorndike explained to the Board the circumstances in how the Fire police came to handle traffic control during the parade and continued by thanking the Board, Fire Department and Chief Green for their assistance with Fire Police at this year's Christmas Parade. He mentioned that it was very organized; the most it has been in the past twenty-five years. He presented the Board with a check in the amount of \$1,000 as a thank you for the assistance that the Fire Police offered during the parade. Administrator Chesner and Chief Green mentioned that the money was going to be given to the Burlington County Fire Police Association and the Deptford Township Fire Police.

Mr. Thorndike was hoping that the Fire Police could assist in future years; Chairman Shelley mentioned that we can't guarantee help in the future for the fact that we have very few Fire Police Officers and further mentioned that this year the fire department assisted with the parade when it came known that the Township didn't place monies aside for this year's parade, and because of that the parade was possibly going to be cancelled. Chairman Shelley asked that the Lion's Club, the sponsoring club for the Christmas Parade, urge the Township to consider the parade in their budget.

#### RESOLUTIONS:

Resolution 2011-03 "*Approving the Temporary Budget for the Fiscal Year 2011 Pursuant to N.J.S.A. 40A:14-78.17*" was offered on a motion by Commissioner Schlindwein and seconded by Commissioner Fisher. On a roll-call vote, the resolution was unanimously adopted 5-0.

Resolution 2011-04 "*Establishing a Petty Cash Fund for the Fiscal Year 2011*" was offered on a motion by Commissioner Fisher, seconded by Commissioner Schuster. On a roll-call vote, the resolution was unanimously adopted 5-0.

Resolution 2011-05 "*Appointing Officials of the First District and Establishing their Compensation for the Fiscal Year January 1, 2011 to December 31, 2011*" was offered on a motion by Commissioner Bixby, seconded by Commissioner Schlindwein. Chairman Shelley asked the Board whether the salaries for the Asst. Chief and Battalion Chiefs should be removed from this resolution till such time the Board has a chance to review the job descriptions and responsibilities for both positions. Chairman Shelley was concerned that once the resolution is adopted, it would be difficult to change their salaries if the Board decided to move forward with such a decision. After a brief discussion, Commissioner Fisher recommended leaving the salaries as they are in the resolution till the job descriptions and the list of responsibilities for each of the positions is reviewed. Chief Green mentioned that he has been working on the job descriptions for all of the officers. The Board agreed with Commissioner Fisher's recommendation. On a roll-call vote, the resolution was adopted 4-1 with Chairman Shelley abstaining.

Resolution 2011-06 "*Appointing Members of the Fire Department to Serve in Certain Official Capacities of the Fire Department and Fire District for the Period January 1, 2011 to December 31, 2011*" was offered on a motion by Commissioner Bixby, seconded by Commissioner Schuster. On a roll-call vote, the resolution was unanimously adopted 5-0.

APPOINTMENTS AND RESIGNATIONS:

Chairman Shelley asked both Administrator Chesner and Chief Green if the appointments and resignations that are supplied to the board by Training Officer Bickmore could be handled differently; Chairman Shelley would like to see the names listed and the other pertinent information on one sheet instead of receiving separate correspondence on each member. Chief Green stated that he would advise Training Officer Bickmore of the request.

Chairman Shelley announced the following membership changes submitted by Training Officer Bickmore:

- Evan Kolodziejczak joined as a junior member and was assigned to Station 312 on 11/30/2010.
- Luke Stewart joined as a junior member and was assigned to Station 312 on 12/07/2010.
- Declan Dwyer joined as a probationary member and was assigned to Station 312 on 12/07/2010.
- Johnathan Schweiker's membership changed from probationary to Active on 12/20/2010.

OTHER BUSINESS:

Administrator Chesner distributed to the Board members a copy of the budget and election schedule that he had put together for their reference.

Administrator Chesner reviewed the timeline for the 2011 Fire District Newsletter. This year's newsletter will contain a copy of the budget, letter from the Board Chairman and information on this year's budget. Other information will be placed in the Township newsletter that is published four times a year. Perfect Printing will once again be printing and mailing the newsletter.

PUBLIC SESSION AND ANNOUNCEMENTS:

None.

On a motion by Commissioner Fisher, seconded by Commissioner Bixby, the regular meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Charles H. Schuster  
Secretary/Clerk