

MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 7:30 p.m. by Chairman Giorgi with Commissioners Fisher, Moriuchi and Bixby present. Also in attendance were Administrator Chesner, Chief Constantine, Jr., Asst. Chief Green, Training Officer Bickmore, Battalion Chief Witkowski, FP Captain Keyes, FP Lieutenant Boileau and Administrative Clerk Williams.

Chairman Giorgi opened the meeting by reading the following "Open Public Meetings Act" by title only;

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act bulletin Board in Town Hall on March 9, 2008, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 9, 2008; filing written notice with the Clerk of the Township of Moorestown on March 9, 2008; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Giorgi led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

Chairman Giorgi stated that Commissioner Bowman is recuperating at home and would not be able to attend this meeting. He also mentioned that Ed Jones had broken his arm, suffered a stroke and was in a rehabilitation center as of yesterday. The Commissioners wished them both well.

MINUTES:

The minutes of January 13, 2009 were deferred until the February 24, 2009 meeting.

TREASURER'S REPORT:

Asst. Treasurer Bixby presented the cash report for the month of December indicating balances of \$21,072.87 in the PNC Bank Checking account, \$20,541.71 in the PNC Bank Payroll account, \$199,285.42 in the PNC Bank Sweep account, \$27,955.58 in the PNC Unemployment Trust account and \$942,865.43 in the NJ Cash Management Fund for a total cash balance of \$1,211,721.01. On a motion by Commissioner Moriuchi, seconded by Commissioner Fisher, the cash report was approved by the four Board members present.

Asst. Treasurer Bixby presented the Statement of Expenditures and Vouchers through the disbursements of January 27, 2009. He also presented for approval Checks #5355-5468 along

with a payroll transfer which both totaled \$138,415.51. The Administrator explained that the mileage check amounts were based on 2 rates this year since IRS increased the per diem rate on July 1st. On a motion by Commissioner Fisher, seconded by Commissioner Moriuchi, the bills were approved by the four Board members present.

CORRESPONDENCE:

Chairman Giorgi stated that the correspondence would be discussed later in the meeting.

ADMINISTRATOR'S REPORT:

Administrator Chesner gave a verbal review of his written report dated January 27, 2009.

The Administrator stated that letters to the judge and tellers requesting their assistance at the election were mailed on January 16th. Gerald Hankins agreed to serve at the polls as judge and the tellers that assented are Jeffrey Boileau, Frances Collins, Patricia Loesch, John Taylor, Angie Williams, Brenda Wolfe and Carol Worrell. Commissioner Bowman will serve as Clerk of the Election.

Administrator Chesner reported that he reviewed the final proof of the District's Annual Newsletter on today and accepted it. It should be mailed early next week; we are ahead of schedule this year. He also mentioned that the newsletter is on the District's website under Fire News and he thanked the Administrative Clerk for her assistance with this project.

The Administrator briefly commented on this year's election. The election notice and copy of the ballot had been published in the newspaper. He made sure that the referendum question could easily be seen on the ballot.

He mentioned that he and Angie were preparing for the 2008 Audit which should begin late February.

The Moorestown Rotary Breakfast Club has asked us to place an ad in their annual Pancake Breakfast advertising book. The Administrator thought this was a great idea for recruitment and retention. The breakfast is on March 1, 2009. Following a brief discussion, the Board decided to move forward with purchasing an ad.

CHIEF'S REPORT:

Chief Constantine reported that the fire department responded to 51 calls during the month of December that consisted of 3 fire calls, 1 rescue/emergency medical, 8 hazardous conditions (no fire), 2 service calls, 11 good intent calls and 26 false alarms/false calls. There were 2 station drills and 1 fire police drill.

The Chief gave a verbal review of his written report dated January 27, 2009.

He commented on Moorestown Technical Rescue team which is in the process of developing their guidelines and procedures for operating, accepting members and leadership structure.

Moorestown Fire, Westampton Fire/Rescue and Lockheed Martin Emergency Response Team members have been training together for 9 months. They have held numerous combined drills and are focusing on Rope and Confined Space training.

Grant monies have been made available to the five core agencies in Burlington County for tools/equipment in 2008 and training/exercises in 2009. We are eligible for some of these funds since we have been involved in the Burlington County team development for three years.

Lockheed Martin has released monies to allow the forward progress of the SAFER_T program. Laptop computers, radios and antennae's have been ordered and should be at Lockheed within the next week or so. Installation of the equipment in 3119, 3121 and 3125 will follow.

FIRE OFFICIAL'S REPORT:

There were no comments on the Fire Official's written report dated January 2009.

Chairman Giorgi extended best wishes to Asst. Fire Marshal Schweiker who's recuperating from foot surgery.

BIDS & QUOTATIONS:

None.

RESOLUTIONS:

Resolution 2009-12 "*Amending Resolution 2009-03 Authorizing a Property Tax Cap Levy Referendum on February 12, 2009*" was offered on a motion by Commissioner Bixby, seconded by Commissioner Moriuchi. On a roll-call vote, the resolution was unanimously adopted 4-0.

APPOINTMENTS & RESIGNATIONS:

Training Officer Bickmore announced that Firefighter Patrick Collier's probationary membership status had been extended an additional six months due to low attendance. The membership status of Thomas Fischer and Matthew Walsh was changed from Junior to Probationary as of January 8, 2009.

COMMITTEE REPORTS:

Buildings & Grounds: See Administrator's report above.

Apparatus/Station Planning: None.

Recruitment and Retention: Commissioner Bixby stated that a half-page ad at a cost of \$80.00 would be placed in the advertising book of the Moorestown Rotary Club's Pancake Breakfast. He also stated that the mileage checks are ready to be distributed.

Benefits: None.

Public Relations: None.

OTHER BUSINESS:

None.

PUBLIC SESSION:

Administrator Chesner stated that absentee ballots could be obtained from the Township, at the Fire District office or the County could be called.

Chairman Giorgi urged everyone to come out to vote and get others to come out. The budget is key to everything that we do and many will benefit. He especially made an appeal to the firefighters to come out and support our budget.

ANNOUNCEMENTS:

On a motion by Commissioner Fisher, seconded by Commissioner Bixby, the regular meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Fred T. Moriuchi
Secretary/Clerk