

MINUTES

The Reorganization Meeting of the Board of Fire Commissioners, Fire District No. 1, held on the above date, was called to order at 7:30 p.m. by Chairman Shelley with Commissioners Fisher, Bixby, Schlindwein and Schuster present. Also present were Administrator Chesner, Chief Green, Fire Police Lieutenant Boileau, and Solicitor Tom Barron of the Law Firm Barron and Posternock, LLP.

Chairman Shelley opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act" by title only;

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act Bulletin Board in Town Hall on March 3, 2010, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 3, 2010; filing written notice with the Clerk of the Township of Moorestown on March 3, 2010; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Shelley led the Pledge of Allegiance to the Flag, after which he indicated the emergency exits.

OATHS OF OFFICE:

Chairman Shelley requested that Fire District Solicitor Tom Barron of the Law Firm Barron and Posternock administer the Oath of Office to Newly Elected Commissioners R. Max Fisher and Stephen H. Bixby for three-year terms on the Board of Fire Commissioners ending March, 2014.

NOMINATIONS:

Chairman Shelley turned the meeting over to Mr. Barron, whom in turn handled the nominations of Office of Chairman for 2011-2012. Commissioner Shelley was nominated for the Office of Chairman by a motion from Commissioner Schuster, seconded by Commissioner Fisher. There being no further question on the motion for Commissioner Shelley as Chairman, the nominations were closed; the motion for Commissioner Shelley for the Office of Chairman was carried by the five Board members present.

Mr. Barron turned the meeting back over to Chairman Shelley for the remaining nominations of office for 2011 – 2012.

Commissioner Fisher was nominated for the Office of Vice Chairman by a motion from Commissioner Schlindwein, seconded by Commissioner Schuster. There being no question on

the motion, the nominations were closed; the motion was carried by the five Board members present.

Commissioner Schuster was nominated for the Office of Secretary/Clerk by a motion from Commissioner Bixby, seconded by Commissioner Fisher. There being no question on the motion, the nominations were closed; the motion was carried by the five Board members present.

Commissioner Schlindwein was nominated for the Office of Treasurer by a motion from Commissioner Fisher, seconded by Commissioner Schuster. There being no question on the motion, the nominations were closed; the motion was carried by the five Board members present.

Commissioner Bixby was nominated for the Office of Assistant Secretary/Treasurer by a motion from Commissioner Schlindwein, seconded by Commissioner Schuster. There being no question on the motion, the nominations were closed; the motion was carried by the five Board members present.

Resolution 2011-11 "*Appointment of the Officers of the Board of Fire Commissioners for the Fiscal Year March 1, 2011 to February 28, 2012*" was introduced confirming the election of officers as a result of the prior motions. A motion was offered by Commissioner Fisher and seconded by Commissioner Bixby. There being no question, the resolution was adopted 5-0 on a roll-call vote.

Following the adoption of Resolution 2011-11, Board Solicitor Barron administered the oaths of office to the commissioners.

REORGANIZATION RESOLUTIONS:

Resolution 2011-12 "*Fixing the Time & Place of Regular Meetings & Making Provisions for Special & Emergency Meetings & Adopting Certain Procedures & Forms*" was offered on a motion by Commissioner Bixby and seconded by Commissioner Schlindwein. Commissioner Fisher asked that the meeting schedule be amended to reflect the August meeting being scheduled for the evening of the 30th instead of the 23rd because of a conflict with the New Jersey State Firemen's Association's Annual Caucus meeting scheduled for August 23rd. There being no further questions on the motion, the resolution was adopted as amended 5-0 on a roll-call vote.

Resolution 2011-13 "*Appointing an Auditor, Solicitor, Insurance Broker, Depository of District Funds, Employee Health and Physician Services and the Official Newspapers of the District*" was offered on a motion by Commissioner Schuster and seconded by Commissioner Bixby. There being no question, the resolution was adopted 5-0 on a roll-call vote.

Resolution 2011-14 "*Public Employee Blanket Bond*" was offered on a motion by Commissioner Schlindwein and seconded by Commissioner Schuster. There being no question, the resolution was unanimously adopted 5-0 on a roll-call vote.

Resolution 2011-15 "*Establishing Fees for Government Records*" was offered on a motion by Commissioner Fisher and seconded by Commissioner Schlindwein. There being no question, the

resolution was unanimously adopted 5-0 on a roll-call vote.

Resolution 2011-16 "*Establishing the Rate of Reimbursement for Mileage on Personal Vehicles & Establishing a Per Diem Rate for Official Travel*" was offered on a motion by Commissioner Schlindwein and seconded by Commissioner Schuster. There being no question, the resolution was unanimously adopted 5-0 on a roll-call vote.

Resolution 2011-17 "*Appointing Members to the Awards Committee*" was offered on a motion by Commissioner Bixby and seconded by Commissioner Schlindwein. There being no question, the resolution was unanimously adopted 5-0 on a roll-call vote.

REMARKS BY THE CHAIRMAN:

Chairman Shelley stated that it was a good year for the Board and the Fire District. The district received a Federal Grant for the purchase of new breathing apparatus, a new fire engine was placed into service, a capital plan was completed, a Pay-Per-Call program was created as an incentive for our volunteer firefighters and the Fire District didn't increase the tax rate.

Chairman Shelley went on to say that Clearwire notified the Fire District that they had suspended all construction of communication towers in the Philadelphia area which included the anticipated site at Station 312.

Chairman Shelley thanked everyone who served on committees throughout the year and congratulated both Commissioner Fisher and Bixby on their re-election. In 2011 he is looking forward to the Installation Dinner for Chief Green, tackling the building and grounds items at Station 312, budgeting for new vehicles, completing the first phase of the Community Risk Assessment, possibility of cost sharing with other Township entities, reducing the number of fire calls in particular unwanted alarms and increasing the membership in the fire department.

Chairman Shelley then reviewed the 2011 Committee List as distributed to the Board.

OTHER REMARKS:

Commissioner Fisher stated that it was a pleasure serving on the Board over the past years and very satisfying with good work being done and is looking forward to continue this year and 2012. Commissioner went on to say that he feels good about the re-election of both he and Commissioner Bixby and is looking forward to helping the department move forward.

On a motion by Commissioner Fisher, seconded by Commissioner Bixby, the reorganization meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Charles H. Schuster
Secretary/Clerk