

MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 8:00 p.m. by Chairman Giorgi with Commissioners Moriuchi, Fisher and Bixby present. Also in attendance were Administrator Chesner, Chief Constantine, Asst. Chief Green, Fire Official Worrell, Training Officer Bickmore, Battalion Chief Witkowski, Fire Police Lieutenant Boileau, Squad President Maltbie and Administrative Clerk Williams.

Chairman Giorgi opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act;"

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act bulletin Board in Town Hall on March 9, 2008, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 9, 2008; filing written notice with the Clerk of the Township of Moorestown on March 9, 2008; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Giorgi led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

Chairman Giorgi thanked everyone for coming out and announced that the agenda had been changed to accommodate a special presentation by Moorestown High School students.

SPECIAL PRESENTATION:

Students Kandace Schweighofer and Kasie Clifford introduced the program, "Moorestown's Safe Ride, a Service by Teens for Teens". They explained that a team consisting of adult(s) and teens will provide a "Safe Ride" home for any Moorestown High School or Middle School student who feels their safety is at risk and needs a "Safe Ride" home, no questions asked. The service will operate on Friday and Saturday nights between 10:00 pm and 2:00 am and hopefully be up and running by this spring.

An Assistant Scout Advisor that was present explained that the team is trained, guided and insured by the Boy Scouts of America and fully supported in the form of sponsorship by The Rotary Club of Moorestown.

The Board members were asked if they could provide a space in the firehouse for the program's dispatch center. Chairman Giorgi stated that after further discussion later in the evening, a decision would be made and the students notified of the same. Chairman Giorgi extended the

Board's appreciation for such a nice in-depth presentation and the students thanked the Board for taking the time to allow them to present the program.

The regular meeting resumed.

#### MINUTES:

On a motion by Commissioner Moriuchi, seconded by Commissioner Bixby, the minutes of the February 26, 2008 meeting were approved by three Board members present, with one abstention.

On a motion by Commissioner Moriuchi, seconded by Commissioner Fisher, the minutes of the March 4, 2008 reorganization meeting were approved by the four Board members present.

Chairman Giorgi stated that Treasurer Bowman was absent because he was on vacation with his family.

#### TREASURER'S REPORT:

Asst. Treasurer Bixby presented the cash report for the month of February indicating a cash balance of \$1,373,617.60. On a motion by Commissioner Fisher, seconded by Commissioner Moriuchi, the report was approved as presented.

Asst. Treasurer Bixby presented the Statement of Expenditures through the disbursements of March 25, 2008. He also presented checks #4842-4903 and a payroll transfer which totaled \$240,249.22 for approval for payment. On a motion by Commissioner Fisher, seconded by Commissioner Moriuchi, the bills were approved unanimously by the four Board members present.

#### CORRESPONDENCE:

Chairman Giorgi acknowledged the thank-you card from Angie Williams and her family. Other correspondence was reviewed later in the meeting.

#### ADMINISTRATOR'S REPORT:

Administrator Chesner gave a verbal review of his written report dated March 25, 2008.

The administrator expressed his disappointment about not receiving the grant for new air packs. He had tried to regionalize with a few neighboring departments for the purchase of new air packs, but learned shortly thereafter that FEMA was not accepting regionalized grants for SCBA's. The grant that he submits this year will only include Fire District No. 1.

The 2007 LOSAP contribution has been sent to Lincoln Financial for deposit.

Airfare as well as lodging for the 2008 FDIC conference has been finalized. Airfare has increased dramatically from prior years. Eight individuals will be attending from our department. The convention runs from April 7<sup>th</sup> through April 12<sup>th</sup>. The administrator expressed his concern

about firefighters not meeting the deadline for submitting requests to attend the conference. When we receive requests late, this causes a bit of confusion at the FDIC office when we submit multiple vouchers at different times for the same event.

#### CHIEF'S REPORT:

Chief Constantine gave a verbal review of his written report dated March 25, 2008.

Chief Constantine reported that the fire department responded to 42 calls during the month of February that consisted of 6 fires, 1 overpressure rupture/explosion, 6 hazardous conditions (no fire), 4 service calls, 16 good intent calls and 9 false alarms/false calls. There were 4 station drills and 2 fire police drills.

The chief mentioned the letter from Chief Brian Kokotajlo of Springfield Township Fire Company #1. Chief Kokotajlo thanked Chief Constantine and other responding personnel of Moorestown Fire Dept. for their assistance at a dwelling fire in Jobstown on Wed., Feb. 27<sup>th</sup> at 4:38 in the morning.

Chief Constantine stated that he had received updated copies (6) of the water map for the Township of Moorestown from Nancy W. Jamanow, Township Engineer.

Chief Constantine also made mention of the Police Unity Tour that will occur on May 9, 2008. Two Moorestown Police Officers, Detective Rick Gunning and Patrolman George Hubel will be joining approximately 400 other bicycle riders at the Liberty State Park in Jersey City, NJ to embark on a 4-day bike ride that will end at the Capitol in Wash., DC. Their goal is to raise funds for supporting, preserving and maintaining the National Law Enforcement Officers Memorial which is dedicated to the men and women of law enforcement who died in the Line of Duty.

Chairman Giorgi asked that we give a Police Unity Tour flyer to both stations for their consideration.

Chief Constantine acknowledged the letter he had received from the Winslow Township Fire Dept. thanking him for generously giving his time, talents, professionalism and energy to their Dept. in the administering of a recent Career Lieutenant Assessment held on Sat., March 15<sup>th</sup>.

The chief also mailed letters to Operations Supervisor Paul Matlack, Burlington County Central Communications, requesting removal of names from the communications center database and asking that changes be made to our grids and information sheets.

#### FIRE OFFICIAL'S REPORT:

Fire Official Worrell offered the following comments on his written report dated March 2008.

On March 19<sup>th</sup>, the fire alarm files were moved from Clerk Wolfe's office to the first floor with the transition going very well. Clerk Longo mailed 800 fire safety use registration bills this

week. Also, during Inspector Schweiker's desk duty, he updated the Fire Prevention link on our web page and added several new links.

Fire Official Worrell opened discussion about amending Chapter 79 of the Code of the Township of Moorestown by adding a fee schedule for staffing and apparatus usage. The administrator will ask our solicitor to review this revision before we present it to Town Council.

#### BIDS & QUOTATIONS:

None.

#### RESOLUTIONS:

Resolution 2008-21 "*Appointment of Members of the Awards Committee of the Board of Fire Commissioners*" was offered on a motion by Commissioner Moriuchi and seconded by Commissioner Bixby. There being no question on the motion, the resolution was unanimously adopted 4-0 on a roll-call vote.

#### APPOINTMENTS & RESIGNATIONS:

Training Officer Bickmore reported that Dennis Furey of Station 311 had submitted his resignation from the Dept. via e-mail on March 11, 2008.

#### COMMITTEE REPORTS:

Buildings & Grounds: Commissioner Fisher stated that he will begin reviewing again the cost of repairing the apron in front of Station 311. He will look at the quotes received last year. He also stated that he, the maintenance engineer and administrator would review the projects and conditions at the Chester Avenue facility and develop a long-range and/or short-range plan to tackle items needing attention. He will have a report ready later in the year.

Apparatus: The committee will meet soon to begin the design of the new engine that we will purchase in 2009.

Master/Station Planning: Commissioner Moriuchi stated that the committee is ready to develop a timeline for recommendations from the Strategic Plan and move forward with planning for the new station. He asked the Board members to respond with suggestions as the committee proceeds with making assignments. Chairman Giorgi suggested that Commissioner Moriuchi and Administrator Chesner establish a meeting with Lockheed Martin to discuss the donation of an additional 2 to 3 acres for further expansion.

Recruitment & Retention: Commissioner Bixby reported that he and Chief Constantine had put together a list of functions that the Dept. will appear at in town this year. This list will be distributed to the membership. Bixby also stated that data had been retrieved from the computer system for calls for the last 7 years and that this history was needed to see where our exposure is.

Benefits: No report.

SQUAD: President Maltbie reported on a few squad issues. The members are very happy with the way their newly renovated lounge looks. The new hire that started this week brings a lot of experience with him and they think he will work out very well. The squad and Lenola Fire Co. sent a letter to the school district asking that they pay members \$50.00 an hour for service as standbys. He stated that donated funds from residents/businesses of Moorestown have allowed us to have apparatus on standby, but we needed additional monies to pay the members for their time.

President Maltbie reported that he had met with Township Mgr. Chris Schultz to discuss Governor Corzine's push for consolidation of districts. He is also having dialogue with Lenola about combining efforts to better serve the public. He will continue to report to Fire District No. 1 the outcome of future meetings with Lenola and the Township Manager.

The financial statements for the squad should be received soon. It appears that they will be solvent for the next couple of years.

OTHER BUSINESS:

Administrator Chesner made mention of the 2008 Office Directory, 2008 Committee List and Financial Disclosure Statements that were in the packets.

Administrator Chesner stated that he had received draft copies of the District's audit report. He also stated that the auditors were impressed with our bookkeeping.

The administrator will look into whether or not life members should have keys to the buildings.

After a discussion about the "Safe Ride" presentation, the Board decided to move forward with the project on a temporary/trial basis with the team confining themselves to the Board's meeting room.

PUBLIC SESSION:

Comments were offered by Beth and Karl Shelley about the "Safe Ride" presentation.

ANNOUNCEMENTS:

On a motion by Commissioner Moriuchi, seconded by Commissioner Fisher, the regular meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Fred T. Moriuchi  
Secretary/Clerk