

MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 7:30 p.m. by Chairman Shelley with Commissioners Fisher, Bixby, Schlindwein & Schuster present. Also in attendance were Administrator Chesner, Administrative Clerk Williams, Fire Chief Green, Asst. Chief Poole, Squad President Keyes, Squad Treasurer Collins and Fire Police Lt. Boileau.

Chairman Shelley opened the meeting by reading the following "Open Public Meetings Act;" by title only,

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act Bulletin Board in Town Hall on March 3, 2010, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 3, 2010; filing written notice with the Clerk of the Township of Moorestown on March 3, 2010; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Shelley led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

MINUTES:

On a motion by Commissioner Schuster, seconded by Commissioner Bixby, the minutes of the April 27, 2010 regular meeting were approved by the five Board members present with the stipulation that Engine 3112 on Page 5, Paragraph 5 would be corrected to read Engine 3121.

On a motion by Commissioner Fisher, seconded by Commissioner Schlindwein, the minutes of the May 12, 2010 Workshop Session were approved by the five Board members present.

TREASURER'S REPORT:

Treasurer Schlindwein presented the cash report for April, 2010 indicating balances of \$25,000.00 in the PNC Bank Operating account, \$19,635.46 in the PNC Bank Payroll account, \$258,191.68 in the PNC Bank Sweep account, \$29,246.43 in the PNC Unemployment Trust account and \$289,648.58 in the NJ Cash Management Fund for a total cash balance in all bank accounts of \$621,722.15. On a motion by Commissioner Schuster, seconded by Commissioner Bixby, the cash report was approved by the five Board members present.

Treasurer Schlindwein stated that the Statement of Expenditures as of May 25, 2010 indicates that we have expended 54% of this year's budget. It was also noted that the expenditures included the new truck and air packs.

Treasurer Schlindwein presented Checks #6279-6321 totaling \$78,075.19 for payment. On a motion by Commissioner Fisher, seconded by Commissioner Schuster, the monthly bills were approved for payment by the five Board members present.

CORRESPONDENCE:

Chairman Shelley acknowledged the following incoming correspondence:

- Having met all Department requirements, the membership status of Matthew Walsh was changed from Probationary to Active on May 8, 2010.

Chairman Shelley announced that there would be a change in the usual order of business; that is, the reports from the committees would be addressed at this time.

COMMITTEE REPORTS:

Buildings & Grounds: Commissioner Fisher stated that 2 painting quotes came in with quite a disparity in pricing and we're waiting for a 3rd quote. A motion was made by Commissioner Schuster authorizing the Buildings & Grounds Chairman and District Administrator not to exceed \$14,615.00 for the exterior painting on both buildings as prescribed in the specifications. Motion carried.

Administrator Chesner stated that Clearwire is changing the design of the communication tower at Relief because of structural issues with the roof. Once completed, they will send to the Township Zoning and Planning committees for approval.

Apparatus: Commissioner Fisher reported that the committee met recently to address the questions on the specifications for the new apparatus, to clarify some issues and to answer some of Pierce's questions. He will notify everyone as soon as he hears back from Pierce about the corrected prints and any related notes.

Administrator Chesner stated that he had been working with Ed Miller researching the sale price for Engine 3123. He also took pictures and put together a short specification sheet that was sent to a broker for his idea on the worth of the truck.

Station/Master Planning: Committee Chairman Shelley stated that a meeting was scheduled for this Thursday morning. The committee is to meet with Bill Jenaway on June 3rd to discuss doing a risk assessment.

Recruitment and Retention/Public Relations: Commissioner Schlindwein reported that recruiting activities would take place on June 5th during Moorestown Day. FO Worrell assisted him in

securing Friendly's parking lot for recruiting purposes; last year a lot of traffic flowed through that parking lot on Moorestown Day.

Information Technology: Chief Green stated that Lockheed Martin had removed the computers from 3125, 3119 and the Asst. Chief's vehicle. They are changing the program and making access easier. The computers will be returned soon.

Benefits: Commissioner Bixby presented a report which was a summary of the Fire District's Volunteer Firefighter Pay-Per-Call policy discussed at the Commissioner's Work Session held on May 12th. A lengthy discussion followed concerning eligibility requirements, reporting procedures, pay calculations and other details of the program. Chairman Shelley reminded everyone that this policy, once adopted, can be modified if necessary in future years.

Chairman Shelley stated that next month we should deal with the fire district's vehicle policy with regards to disposition and use of the vehicles. He is concerned that we do not have a vehicle available at all times for our fire inspector.

ADMINISTRATOR'S REPORT:

Administrator Chesner offered no comments on his monthly report dated May 25, 2010.

The administrator stated that a letter from Mrs. Catherine Ruff of 216 Pleasant Valley Avenue had been placed in the stations. Mrs. Ruff thanked Asst. Fire Marshal Schweiker and the fire dept. for their efforts in extinguishing a fire that occurred in her bathroom. The department also received verbal thanks from Mrs. Durham of Moorestown for all we did at the fire in the Dental office on Schooley St. It was noted that the full-page ad placed in the Moorestown Sun was the largest public acknowledgement that this dept. had ever received.

FIRE OFFICIAL'S REPORT:

Chairman Shelley noted that the Fire Official's written report was received and filed.

CHIEF'S REPORT:

Chief Green's written report dated May 25, 2010 included the following incident report.

The fire department responded to 54 incidents during the month of April that consisted of 3 fire calls, 2 rescue & emergency medical service incidents, 12 hazardous conditions (no fire), 8 service calls, 16 good intent calls and 13 false alarms/false calls. There were 5 fire department drills and 2 fire police drills.

Chief Green stated that we are receiving 34 extra bottles free of charge from Nat Alexander. He and the administrator asked the Board if they would consider replacing all 34 masks which many have scratches on the lenses and straps that are stretched out of place. After a short discussion from each Board member, it was decided that if certain masks need replacement then to move forward with those masks but the majority of mask replacements would be considered in next year's budget.

MINUTES
05/25/10

- 4 -

BIDS & QUOTATIONS:

None.

RESOLUTIONS:

None.

APPOINTMENTS & RESIGNATIONS:

See "Correspondence" section above.

SQUAD:

Squad President Keyes announced that Kim Parry Jones had a baby girl on yesterday and they both were fine.

OTHER BUSINESS:

None.

ANNOUNCEMENTS:

Fire Police Lt. Boileau thanked the firefighters that attended the Burlington County Fire & Emergency Services memorial ceremony held at the Public Safety Center in Westampton on May 19th.

On a motion by Commissioner Fisher, seconded by Commissioner Bixby, the regular meeting was adjourned at 9:11 p.m.

Respectfully submitted,

Charles H. Schuster
Secretary/Clerk