

July 22, 2008

## MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 7:30 p.m. by Chairman Giorgi with Commissioners Fisher, Moriuchi and Bixby present. Also in attendance were Administrator Chesner, Chief Constantine, Jr., Asst. Chief Green, Fire Police Captain Keyes and Administrative Clerk Williams. Commissioner Bowman was reported as being on vacation.

Chairman Giorgi opened the meeting by reading the following "Open Public Meetings Act" by title only;

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act bulletin Board in Town Hall on March 9, 2008, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 9, 2008; filing written notice with the Clerk of the Township of Moorestown on March 9, 2008; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Giorgi led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

## MINUTES:

On a motion by Commissioner Fisher, seconded by Commissioner Bixby, the minutes of the June 24, 2008 meeting were approved by all four Board members present.

## TREASURER'S REPORT:

Asst. Treasurer Bixby presented the cash report for the month of June indicating a cash balance of \$1,272,245.89. He stated that we are solvent. On a motion by Commissioner Moriuchi, seconded by Commissioner Fisher, the cash report was approved as presented.

Asst. Treasurer Bixby presented the Statement of Expenditures and Vouchers through the disbursements of July 22, 2008. He also presented for approval checks #5036-5070 and a payroll transfer which totaled \$91,717.81. On a motion by Commissioner Moriuchi, seconded by Commissioner Fisher, the bills were approved unanimously by the Board members present.

## CORRESPONDENCE:

Chairman Giorgi congratulated the Administrator and his wife on the recent birth of their daughter, Giuliana.

Chairman Giorgi asked that the membership changes be announced later in the meeting.

#### ADMINISTRATOR'S REPORT:

Administrator Chesner reported on the status of the paver project in front of Station 311 stating that it was progressing slowly. He also stated that the new downspout at Station 311 would be repositioned and painted tomorrow. He mentioned that S.T.E.M. asked to borrow tables for an event at Strawbridge Lake on Sunday, October 12<sup>th</sup>. He indicated that we have supported their event in the past by lending the organization tables and chairs.

The Administrator reported on the 2 hour interview that he and Solicitor Thomas M. Baron underwent with investigators from the State Commission of Investigation. They are conducting a state-wide investigation of the purchasing practices relating to fire apparatus. Administrator Chesner stated that Mr. Barron was very helpful during the investigation.

Administrator Chesner stated that he is working with Ken Walters from Lockheed Martin in organizing a contact list of individuals from the Fire District that would be involved in the Kaisen event that Lockheed Martin is hosting. The parties involved will address the different ideas and needs for the future station on Hartford Rd. Administrator Chesner asked the Board to give some thought as to additional attendees other than himself, Chairman Giorgi, Commissioner Moriuchi and Chief Constantine, Jr.

Administrator Chesner expressed the desire to do away with the Nextel phone system and give an allowance for phone usage to those parties needing phones for department use. Chairman Giorgi suggested that Commissioner Bowman research the possibility and return with his recommendation to the Board.

Chairman Giorgi offered best wishes for a speedy recovery to Battalion Chief Tom Poole who recently underwent surgery. He also reported that Battalion Chief Pete Witkowski was up and around after undergoing back surgery and Asst. Fire Marshal Ken Schweiker was recovering well after foot surgery.

#### CHIEF'S REPORT:

Chief Constantine commented on his written report dated July 22, 2008.

The Chief reported that the fire department responded to 56 calls during the month of June that consisted of 4 fire calls, 1 overpressure rupture/explosion, 2 rescue and emergency medical, 10 hazardous conditions (no fire), 1 service call, 11 good intent calls and 27 false alarms/false calls. There were 4 station drills and 2 fire police drills.

Chief Constantine stated that the pre-incident and building intelligence planning continues. The completed copy of the Chemique plan was forwarded to the LEPC members for review with a recommendation that they prepare for an incident at this facility. The Chief stated that he has received a few comments back which included a question from the Township Manager.

Chief Poole was involved in a MVA two weeks ago with no injuries, but some vehicle damage occurred.

Chief Constantine stated that he is in the process of reviewing the College Leave and Crew Leader documents and that further information should be available for review next month.

Training Officer Bickmore has been developing training guides for the stations and forwarding them to the members for their review. Positive remarks have been coming back about the format and the information contained in the guides. A vehicle extrication drill will be held this week at Triple J in Mount Laurel.

Chief Constantine gave an update on service to the following apparatus:

The 2003 Impala has been scheduled to go to Moorestown Auto Body on July 21<sup>st</sup> for repairs that should take about 8 days to complete.

3121 night scan repaired and roll-up door fixed at Vineland Auto Electric  
3119 annual service completed on the vehicle extrication equipment  
3101 new command center installed; computer and mount in the front installed  
3112, 3119, 3121 and 3125 had the computer mounts installed

Chairman Giorgi asked if there was a better way to secure the vehicle computers to keep them from shaking and vibrating. Chief Constantine stated that he would look into this.

Commissioner Fisher asked the Chief about the driveway that was proposed to cut across the property of the Care One facility to the bottom of Poplar Ave. and then interconnect from that point to the back of the Dept. of Public Work's property. Chief Constantine mentioned that he wanted to get the Fire Dept. connection issue resolved before inquiring about the proposed emergency access road. Chief Constantine briefly talked about the proposed emergency access road. Chief Constantine mentioned that he has correspondence from Councilman Roccato stating that he would assist the Fire District with this project.

Chief Constantine also mentioned the 6" water main that ends at the Dept. of Public Work's property. Chief Constantine has proposed that a 12" water main be installed from Stanwick Rd. along the emergency access road, which borders E. Third St. to Borton Landing Rd. It was suggested that a portion of the 12" water main from the Dept. of Public Work's gate to Borton Landing Rd. be installed by Canton Construction during his subdivision project. Chief Constantine is working on the emergency access road with Care One while they are still in the process of receiving their certificate of occupancy.

#### FIRE OFFICIAL'S REPORT:

Chairman Giorgi mentioned some items found in Fire Official Worrell's written report for July.

Administrator Chesner mentioned the letter supplied to Township Manager Christopher Schultz from both Fire Official Robert Worrell and Fire Official Cynthia Maahs Knobbs of Fire District No. 2 that proposed a change to the Fire Prevention and Protection Ordinance, Chapter 79 of the Code of the Township of Moorestown. The changes are being made to reflect the fees found in

the New Jersey Uniform Fire Safety Act. The permit fees shall be those established in NJSA 52:27D-192 et seq.

After Fire Official Worrell's arrival he stated that Fire Prevention Specialist Schweiker had returned to work and was providing inside assistance to Pam and the Fire Official.

BIDS & QUOTATIONS:

None.

RESOLUTIONS:

None.

APPOINTMENTS & RESIGNATIONS:

Training Officer Bickmore reported the following membership changes. Sara Bandish, member at Station 312, resigned on June 24<sup>th</sup>; James West, new probationary member, was assigned to Station 311 on July 8<sup>th</sup>; Joseph Toscani, new junior, was assigned to Station 311 on July 8<sup>th</sup>; Jason Miller's status changed from probationary to active on July 17<sup>th</sup>; Juan Santiago's status changed from probationary to active on July 17<sup>th</sup> and Ryndi Green-Coney's status changed to reserve on July 14<sup>th</sup>.

COMMITTEE REPORTS:

Buildings & Grounds: None.

Apparatus: None.

Master/Station Planning: None.

Recruitment and Retention: Commissioner Bixby commented on the summer outing on July 20<sup>th</sup>. He stated that there was a fairly good turnout on a very hot day, but it appeared that everybody had a good time. He also stated that next year we will have it at a different place.

Chairman Giorgi thanked Commissioner Bixby for the work he put into the summer event and also thanked Brenda for all of her efforts and hard work.

Commissioner Bixby hopes to have recommendations in for the pay-per-call system prior to the next meeting.

Benefits: Chairman Giorgi stated that he was going to meet with Administrator Chesner and Commissioner Bowman to discuss the District's employee benefits.

OTHER BUSINESS:

Commissioner Fisher commented on the meeting that he had with Chairman Giorgi and officers of the Moorestown Emergency Squad. They discussed the merging of our organizations. Our Administrator will be looking at Dept. of Personnel issues while our Treasurer looks into how the merger will impact our budgeting process. Commissioner Fisher stated that structure will be our biggest hurdle. Another meeting is scheduled for next Tuesday.

Administrator Chesner reminded everyone to begin working on their articles that will be placed in next year's newsletter.

ANNOUNCEMENTS:

On a motion by Commissioner Fisher, seconded by Commissioner Moriuchi, the regular meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Fred T. Moriuchi  
Secretary/Clerk