

MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 7:30 p.m. by Chairman Shelley with Commissioners Fisher, Bixby, Schlindwein & Schuster present. Also in attendance were Administrator Chesner, Chief Green, Battalion Chief Thomas and Fire Official Worrell.

Chairman Shelley opened the meeting by reading the following "Open Public Meetings Act;" by title only,

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act Bulletin Board in Town Hall on March 3, 2011, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 7, 2011; filing written notice with the Clerk of the Township of Moorestown on March 3, 2011; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Shelley led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

Chairman Shelley mentioned that most of the time tonight would deal with the 2012 Budget.

CORRESPONDENCES:

None.

BIDS & QUOTATIONS:

None.

RESOLUTIONS:

Resolution 2011-29 "*Appointing Garrison Architects to Assist the Board of Fire Commissioners in Preparing a Facility Assessment for Relief Engine Company*" was offered on a motion by Commissioner Fisher and seconded by Commissioner Schuster. Administrator Chesner mentioned that a Certificate of Availability of Funds was signed by Treasurer Schlindwein and made part of the resolution. Chairman Shelley mentioned to the audience that a copy of the contract was available for public inspection in the Office of the Administrator. There being no question, the resolution was adopted 5-0 on a roll-call vote.

OTHER BUSINESS:

No other business was discussed; Chairman Shelley announced that they would move into a Budget Workshop Session after the Public Session.

PUBLIC SESSION AND ANNOUNCEMENTS:

No comments from the public in attendance.

On a motion by Commissioner Schuster, seconded by Commissioner Schlindwein, the regular meeting was recessed at 7:37 p.m. and the 2012 Budget Work Session convened at 7:37 p.m.

Administrator Chesner mentioned that there will be a 2% Tax Levy Cap on the 2012 Budget. The State Budget and corresponding worksheets for 2012 are still not up on the N.J. Division of Local Government Services website as of the date of this meeting.

Administrator Chesner reviewed each line item included in the district's worksheet as well as the budgets that were submitted by Chief Green, Fire Official Worrell and Training Officer Bickmore. General discussion took place on each of the division's budgets as well as the overall 2012 Budget. Administrator Chesner also mentioned that he did receive the employer costs for pension contributions but was still waiting on the 2012 Health Care Premiums. He further mentioned that he would be getting in touch with the Fire District's Insurance Broker, Nottingham Insurance, to review the district's general liability insurance, accident/sickness policy and worker's compensation.

The Board agreed that apparatus would be discussed at the regular meeting scheduled in October along with the individual budgets from the Chief, Fire Official and Training Officer. Personnel would be discussed during the workshop session in November while Buildings & Grounds and Capital would be finalized after the completion of the Feasibility Study at Station 312.

On a motion by Commissioner Fisher, seconded by Commissioner Schuster, the Budget Workshop Session was adjourned at 9:08 p.m.

On a motion by Commissioner Bixby, seconded by Commissioner Schlindwein, the regular meeting was reconvened and adjourned at 9:09 p.m. without any further action.

Respectfully submitted,

Charles H. Schuster
Secretary/Clerk

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