

## MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 7:30 p.m. by Chairman Shelley with Commissioners Fisher, Bixby, Schlindwein & Schuster present. Also in attendance were Administrator Chesner and Chief Green.

Chairman Shelley opened the meeting by reading the following "Open Public Meetings Act;" by title only,

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act Bulletin Board in Town Hall on March 3, 2010, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 3, 2010; filing written notice with the Clerk of the Township of Moorestown on March 3, 2010; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Shelley led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

Chairman Shelley mentioned that most of the time tonight would deal with the 2011 Budget and further mentioned that there was no correspondence for tonight's meeting.

### OTHER BUSINESS:

Administrator Chesner mentioned that no bids were received for the Public Sale of Engine 3123. The engine will now be sold by way of private sale. Administrator Chesner will keep the Board posted concerning the same. Chairmen Shelley mentioned that we should contact the Fire Company that purchased the 1985 Pierce Arrow; Administrator Chesner will try to contact them and see if they are interested in the 1987 Pierce Arrow as well.

No other business was discussed; Chairman Shelley announced that they we would move into a budget workshop session after the public session.

### PUBLIC SESSION AND ANNOUNCEMENTS:

No comments from the public in attendance.

On a motion by Commissioner Fisher, seconded by Commissioner Schuster, the regular meeting was recessed at 7:40 p.m. and the 2011 Budget Work Session convened at 7:41 p.m.

Administrator Chesner reviewed the budget documents found in the Commissioner's packets. Included in the packets was his administrator's report, health benefits premiums for 2010 and 2011, employee health contributions for Year 2010, employer pension contributions and the Fire District Budget Calendar for 2011. Administrator Chesner mentioned that there will be a 2% Tax Levy Cap on the 2011 Budget and that from what he understands, the exclusions will remain as they were under the 4% Cap; the State Budget Worksheet for 2011 is still not up on the N.J. Division of Local Government Services website as of the date of this meeting.

Administrator Chesner further mentioned that the first payment to the firefighters for the Pay-Per-Call program will be issued during October 15<sup>th</sup> pay period; there were two firefighters that opted out of the program.

The Board spent sometime discussing the replacement schedule for both apparatus and support vehicles and the cost to replace those vehicles. The Board decided to hold off on any further discussions until the Planning Committee and Apparatus Committee present the Board with their reports.

Commissioner Fisher and Administrator Chesner reviewed the buildings and grounds items that they would like addressed in the 2011 Budget. Commissioner Fisher mentioned that he, Apparatus Mechanic Bowman and Administrator Chesner reviewed the list after they inspected both buildings including Station 319. Commissioner Fisher stated that Administrator Chesner contact Tait Roofing to have the roof at Relief repaired over the bays of Engine 3121 and Ladder 3125. Gussets will be built and the roof aluminum coated to keep water from ponding and leaking into the bay.

Administrator Chesner stated that he was talking with an energy consultant concerning energy savings in both buildings including updating light fixtures and purchasing gas and electric from an alternative supplier. Commissioner Fisher gave Administrator Chesner the name of another consultant that could help the district with this discussion; Administrator Chesner will contact him during the next week.

General discussion continued on personal protective equipment and placing money into restricted funds for the purchase of the same; Administrator Chesner stated that he will call the District's Auditor to discuss the idea of placing monies into restricted funds for such future purchases. Chairman Shelley also reminded the Board that they will need to raise some of the \$80,000 for the replacement of the Squad's ambulance in the 2011 Budget. The Squad plans on replacing the ambulance in Year 2013.

The Commissioners discussed their stipend for year 2011; they agreed that there would be no increase. They asked Administrator Chesner to draft a resolution for their consideration at the October 26<sup>th</sup> meeting indicating that each board member would receive \$2,300 with the exception of the Treasurer who will receive \$2,500.

The Board discussed the process for employee reviews and salaries for 2011. No individual salaries were discussed; the Board would continue the discussion at a later budget meeting after employee reviews were completed by the employee's supervisor. The Board asked Chief Green to have his Chief Officers provide him and the Board with an idea of what their job entails for the Board's examination. The Board would like to review both the Chief Officer's and Line Officer's job descriptions and what else they may be doing administratively for the department.

On a motion by Commissioner Fisher, seconded by Commissioner Schlindwein, the 2010 Budget Work Session was adjourned at 9:22 p.m.

On a motion by Commissioner Fisher, seconded by Commissioner Schlindwein, the regular meeting was reconvened and adjourned at 9:23 p.m. without any further action.

Respectfully submitted,

Charles H. Schuster  
Secretary/Clerk