

MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 8:00 p.m. by Chairman Giorgi with Commissioners Moriuchi, Fisher, Bowman and Bixby present. Also present were Administrator Chesner, Chief Constantine, Asst. Chief Green, Training Officer Bickmore and Fire Police Captain Tom Keyes.

Chairman Giorgi opened the meeting by reading the following "Open Public Meetings Act" by title only;

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner; by posting written notice on the Public Meetings Act bulletin Board in Town Hall on March 7, 2007, and entering the same in the official book of the Fire District in the Municipal Library; mailing written notice to the official newspaper, the Burlington County Times on March 7, 2007; filing written notice with the Clerk of the Township of Moorestown on March 7, 2007; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1; and mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service.

Following that, Chairman Giorgi led the Pledge of Allegiance to the Flag, after which he indicated the emergency exits.

MINUTES:

On a motion by Commissioner Moriuchi, seconded by Commissioner Bowman, the minutes of the November 20, 2007 meeting were approved as distributed.

On a motion by Commissioner Moriuchi, seconded by Commissioner Bowman, the minutes of the November 28, 2007 meeting were approved as distributed.

CORRESPONDENCE:

Chairman Giorgi noted that no correspondence had been received since their last scheduled meeting.

BIDS & QUOTATIONS:

None.

RESOLUTIONS:

Resolution 2007-27 "*Authorizing Transfers in the 2007 Budget Appropriations*" was offered on a motion by Commissioner Fisher, seconded by Commissioner Bixby. Administrator Chesner briefly explained the transfers as being needed to fund the purchase of a new server, backup and

software upgrades for the District Office as well as to cover costs for additional professional services utilized during 2007. On a roll-call vote, the resolution was unanimously adopted 5-0.

OTHER BUSINESS:

Commissioner Fisher stated that he is working on gathering additional information and budgetary figures for the apron work in front of Station 311. He will present this during the regular meeting in December.

Chairman Giorgi stated that tonight's meeting was a workshop meeting for budget preparation.

PUBLIC SESSION AND ANNOUNCEMENTS:

On a motion by Commissioner Moriuchi, seconded by Commissioner Bowman, the regular meeting was recessed at 8:20 p.m. and the 2008 Budget Work Session convened at 8:21 p.m.

During the workshop meeting Training Officer Bickmore presented to the Board the SCBA committee report dated September 20, 2007 which outlines the recommendations for the Department's purchase of new self-contained breathing apparatus. Training Officer Bickmore reviewed the condition of the current SCBA's, the number to be purchased as well as cylinders, the model and features, estimated budgetary costs, and training involved.

Administrator Chesner reviewed the proposed budget as handed out to the Board. He indicated that at this time we are within the 4% tax levy cap. He stated that the increase in total budgeted appropriations from the prior year primarily deals with the need to show the expense of the Assistance to Firefighter's Grant in which the District is seeking funds to purchase the new SCBA's. This is also shown on the revenue side of the budget as money received if awarded the grant. With the exemption of this line item, total budget appropriations have remained flat.

The Board asked that the Administrator check with the Division of Local Government Services concerning the process needed in the case that the District doesn't receive the grant. Administrator Chesner stated that he will gather all information required prior to the introduction of the budget.

The Board briefly reviewed other line items of the budget and there being no further comment, on a motion by Commissioner Moriuchi, seconded by Commissioner Bowman, the 2008 Budget Work Session was adjourned at 9:24 p.m. and the regular meeting reconvened and adjourned at 9:25 p.m. without further official action.

Respectfully submitted,

R. Max Fisher
Secretary/Clerk