

January 2, 2024

## MINUTES

The regular meeting of the Board of Fire Commissioners, Fire District No. 1, was held on the above date at Hose Company No. 1. The meeting was called to order at 7:00 p.m. by Vice Chairman Leuliette with Commissioners Shelley, Schlindwein, and Bowman present. Also, in attendance was Administrator Chesner.

Vice Chairman Leuliette opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act" by title only on a motion by Commissioner Shelley seconded by Commissioner Bowman;

Public Notice of this meeting, pursuant to the "*Open Public Meetings Act*," has been given by the Board of Fire Commissioners, Fire District No. 1, of the Township of Moorestown in the following manner: by posting written notice on the Public Meetings Act Bulletin Board in Town Hall on March 8, 2023 and entering the same in the official book of the Fire District in the Municipal Library; emailing written notice to the official newspaper, the Burlington County Times on March 10, 2023. same being published on March 15, 2023, filing written notice with the Clerk of the Township of Moorestown on March 8, 2023; filing written notice with the Clerk of the Board of Fire Commissioners, Fire District No. 1, mailing written notice to each person who has requested copies of the schedule of meetings and who has prepaid the fixed charge for such service, and other Social Media Outlets.

Following that, Vice Chairman Leuliette led the Pledge of Allegiance to the Flag after which he indicated the emergency exits.

### RESOLUTIONS:

Resolution 2024-01 "*Authorizing the Reading of the 2024 Budget by Title Only at the Public Hearing of January 2, 2024*" was read by Administrator Chesner and offered on a motion by Commissioner Shelley, seconded by Commissioner Bowman. On a roll-call vote, the resolution was adopted 4-0.

### PUBLIC HEARING:

On a motion by Commissioner Shelley, seconded by Commissioner Schlindwein the Public Hearing on the 2024 Budget was opened at 7:03 p.m.

With no members of the public in attendance, a motion was offered by Commissioner Shelley, seconded by Commissioner Schlindwein to close the Public Hearing on the 2024 Budget at 7:04 p.m.

Resolution 2024-02 "*Adopting the 2024 Approved Budget as Read by Title Only at the Public Hearing of January 2, 2024*" was read by Administrator Chesner and offered on a motion by Commissioner Bowman and seconded by Commissioner Schlindwein. On a roll-call vote, the resolution was adopted 4-0.

CORRESPONDENCE:

None.

A motion was offered by Commissioner Shelley and seconded by Commissioner Bowman to have the remaining resolutions read by title only. The motion was carried.

RESOLUTIONS:

Resolution 2024-03 “*Canceling Balances in the 2023 Budget Appropriations at December 31, 2022*” was read by title only by the Administrator. There being no questions on the resolution as read, the resolution was offered on a motion by Commissioner Schlindwein, seconded by Commissioner Shelley. On a roll-call vote, the resolution was adopted 4-0.

Resolution 2024-04 “*Authorizing the Award of Purchase Orders for Materials and Supplies Purchased under Contract by the State Division of Purchase and Property Pursuant to N.J.S.A. 40A:11-13*” was read by title only by the Administrator. There being no questions on the resolution as read, the resolution was offered on a motion by Commissioner Shelley, seconded by Commissioner Bowman. On a roll-call vote, the resolution was adopted 4-0.

Resolution 2024-05 “*Establishing a Petty Cash Fund for the Fiscal Year 2024*” was read by title only by the Administrator. There being no questions on the resolution as read, the resolution was offered on a motion by Commissioner Bowman, seconded by Commissioner Schlindwein. There being no question on the resolution as read, the resolution was adopted 4-0.

Resolution 2024-06 “*Appointing Officials of the Fire District and Establishing Their Compensation for the Fiscal Year January 1, 2024 to December 31, 2024*” was read by title only by the Administrator. There being no questions on the resolution as read, the resolution was offered on a motion by Commissioner Shelley, seconded by Commissioner Schlindwein. There being no question on the resolution as read, the resolution was adopted 4-0.

Resolution 2024-07 “*Appointing Members of the Fire Department to Serve in Certain Official Capacities of the Fire Department and Fire District for the Period January 1, 2024 to December 31, 2024*” was read by title only by the Administrator. There being no questions on the resolution as read, the resolution was offered on a motion by Commissioner Shelley, seconded by Commissioner Bowman. On a roll-call vote, the resolution was adopted 4-0.

Resolution 2024-08 “*Establishing a Pay-Per-Call Policy for the Active Members of the Fire Department*” was read by title only by the Administrator. There being no questions on the resolution as read, the resolution was offered on a motion by Commissioner Bowman, seconded by Commissioner Shelley. There being no question on the resolution as read, the resolution was adopted 4-0.

Resolution 2024-09 “*Appointing Pay-Per-Call Firefighters and Pay-Per-Call Fire Police*” was read by title only by the Administrator. There being no questions on the resolution as read, the

resolution was offered on a motion by Commissioner Schlindwein, seconded by Commissioner Shelley. On a roll-call vote the resolution was adopted 4-0.

OTHER BUSINESS:

Administrator Chesner reviewed with the Board the flyer/mailer that will be sent out to the residents in Fire District No. 1. The flyer will hit the mailboxes prior to the election on February 17<sup>th</sup>. The flyer will have information on who is running and the referendum questions on the ballot.

Commissioner Bowman spoke briefly on the drill percentage requirement for the active members of the department. The Personnel Committee, with recommendations from Operations, is looking at bringing in front of the Board a change to the policy since discussions with membership during the annual fire department meeting. The next personnel meeting is scheduled for January 11<sup>th</sup>.

PUBLIC SESSION AND ANNOUNCEMENTS:

No members of the public were present at the meeting.

On a motion by Commissioner Shelley, seconded by Commissioner Schlindwein, the regular meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Samuel J. Schlindwein  
Secretary/Clerk